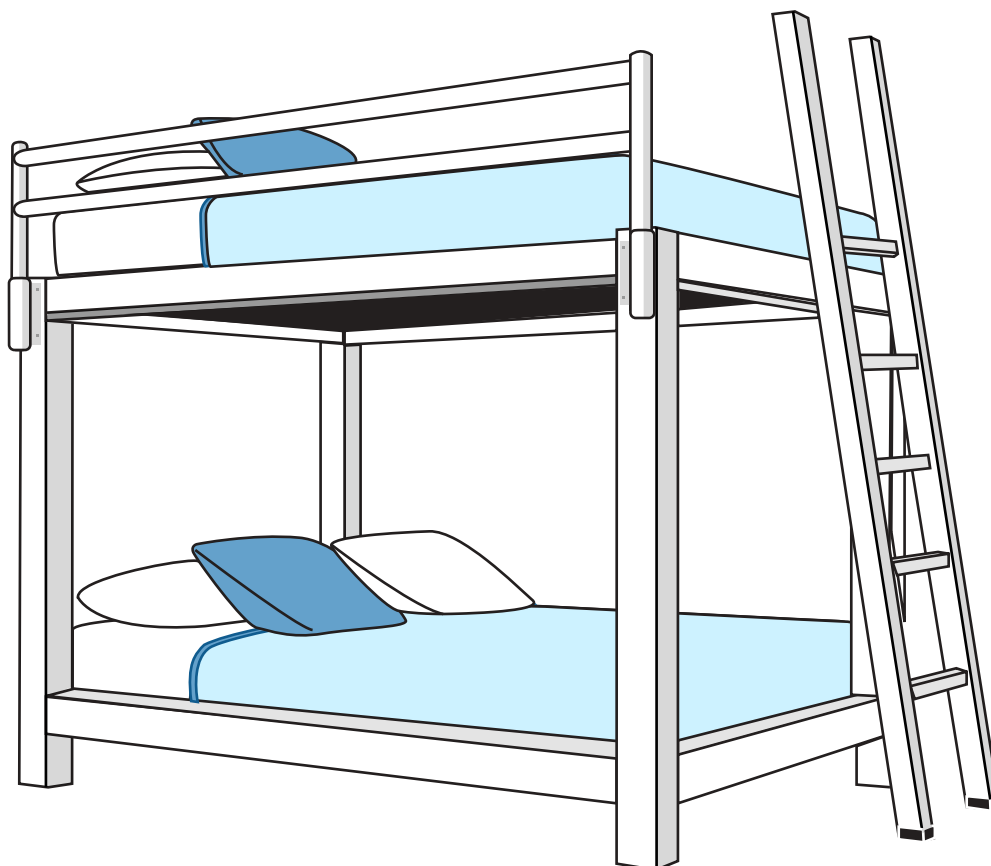




FRANCIS
LOFTS & BUNKS

Put it Together – BUNK



! CAUTION

Pieces are heavy. Do not attempt to stand up or balance pieces without support.

We recommend a minimum of **2 people** for safe assembly.
A third will make it easier. Be careful when handling and moving so you do not damage or scratch any pieces.

Do not lay out or assemble on an abrasive floor surface.

Note: We recommend the use of Guard Rails on all sides of top bed platform for anyone under the age of 13.

Pieces



Long Bed Rails x4

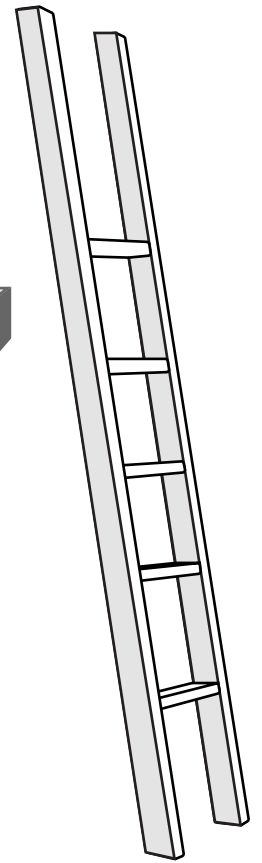
(84" CA King, 80" King/Queen/Full XL/Twin XL, 75" Full/Twin)



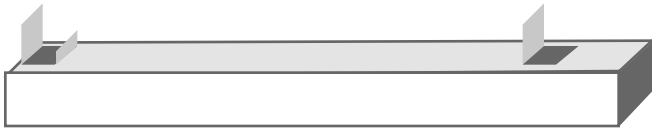
Golf Tee x8



5/32" Large Allen Wrench x1



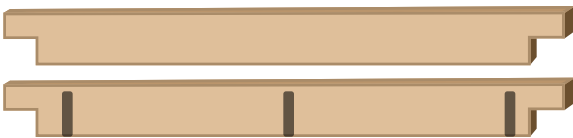
Ladder x1



Bed Post x4



Short Bed Rails x4



2x8" Wood Slats x2



2x4" Wood Slats x10

2x8" Wood Slats with Velcro x2



Lock Washer x61



1/4-20x7/8" Pan Head Screw x61



Fabric x1



Ladder Brackets x2

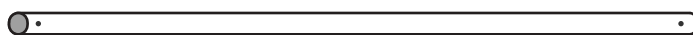
GUARD RAIL PIECES



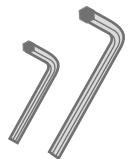
Side Mount Bracket x2



Plastic Plug x4



Guard Rail Pipe x2



1/8" Small Allen Wrench x1
5/32" Large Allen Wrench x1



Lock Washer x4



1/4-20x1-1/4" Pan Head Screw x4



Guard Rail Post x2



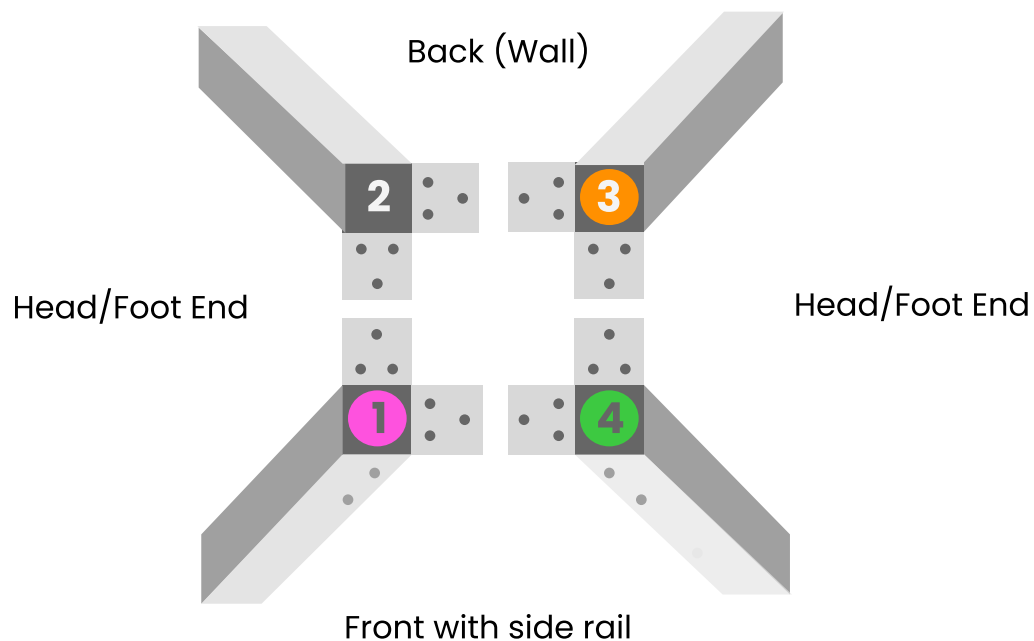
Silver Set Screw x2



Scan the QR code to watch a short assembly video on YouTube.

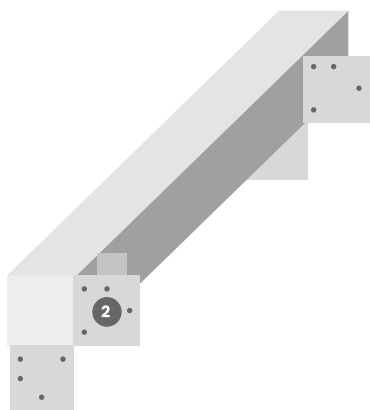
Top View of Posts

Your Posts should be aligned this way.

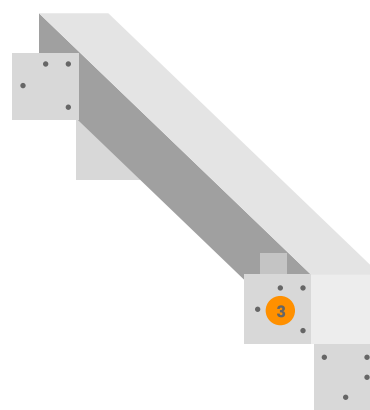


Step 1

Lay back Post #2 & Post #3 on floor with J-brackets facing down and toward each other.



(A)



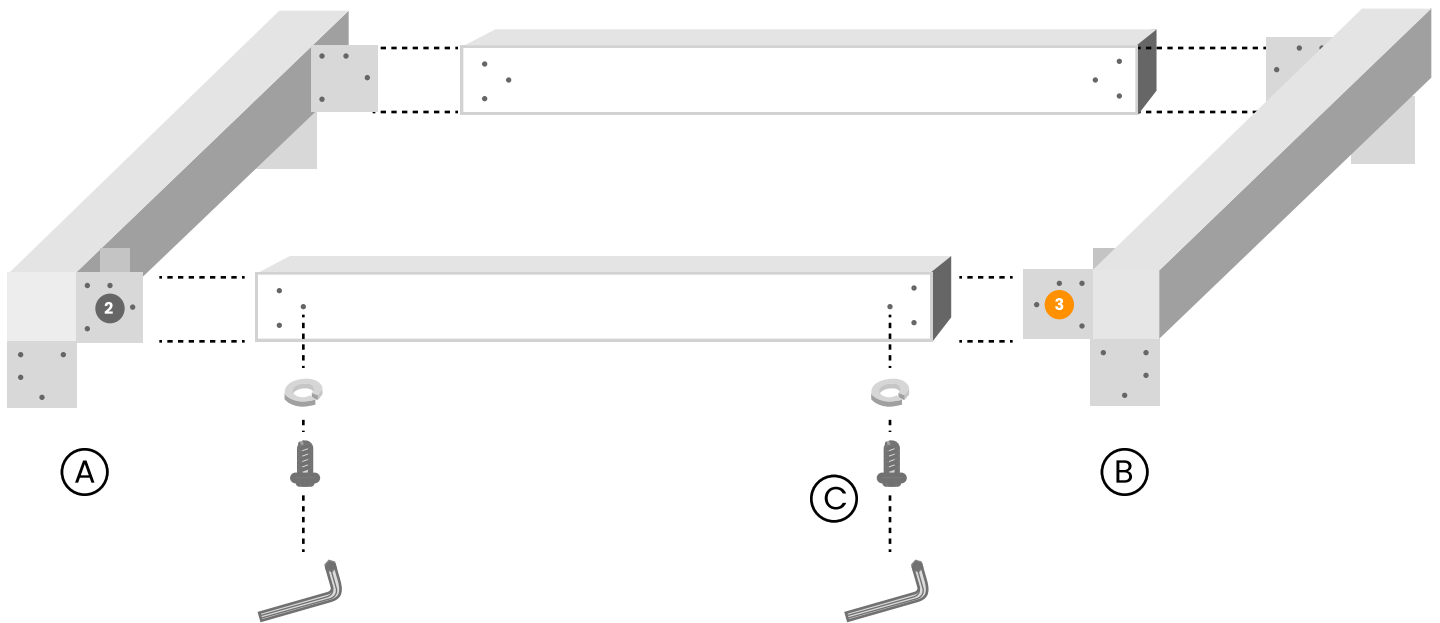
(B)

(A) Post #2

(B) Post #3

Step 2

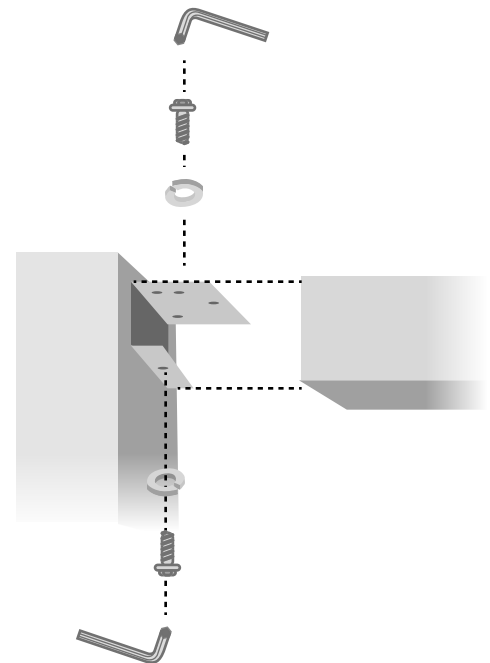
Slide the Long Bed Rails with the notched openings onto the Posts, with the silver J-Brackets and L-Brackets concealed inside the rail. Make sure the notched openings face the floor and the pre-drilled holes face the top of the posts.



Step 3

Insert Lock Washers and 1/4-20x7/8" Pan Head Screws into top of Bed Rails and loosely tighten with 5/32" Large Allen Wrench.

Loosely insert the Pan Head Screws with Lock Washer into the hole on the bottom of each top bedrail.



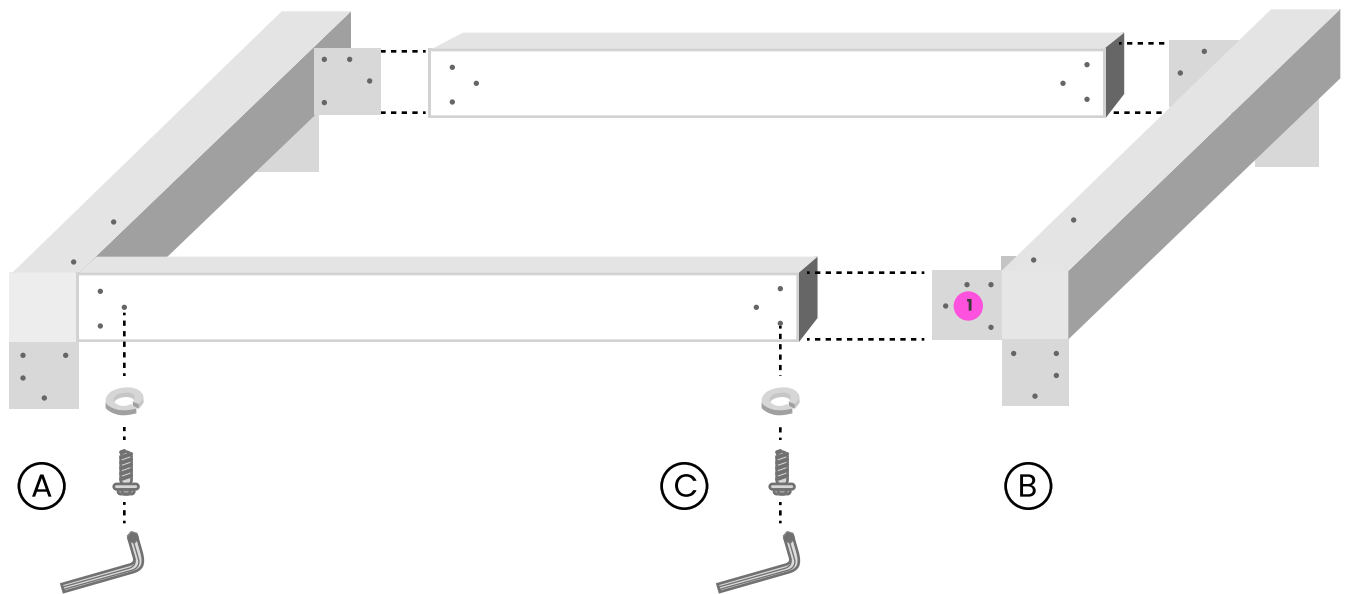
(A) Post #2 (B) Post #3 (C) Pan Head Screws and Lock Washers

Step 4

Stand up Post #2 & Post #3 assembly (back half). DO NOT TIGHTEN SCREWS.

Step 5

Lay front bed Post #1 & Post #4 on floor with J-Brackets facing down and towards each other

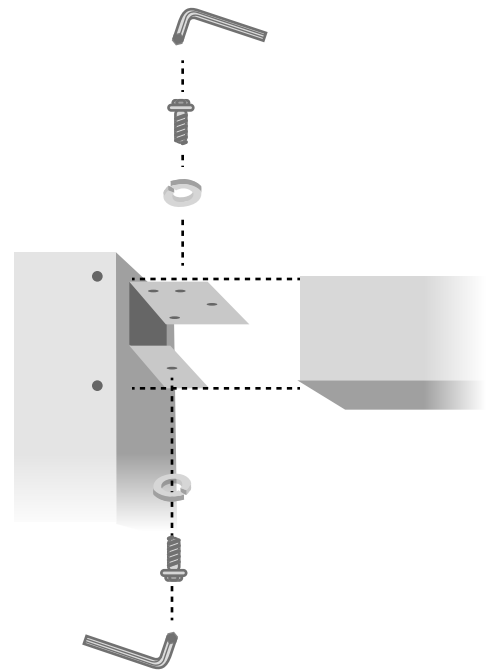


Step 6

Repeat **Step 2 & 3**

Step 7

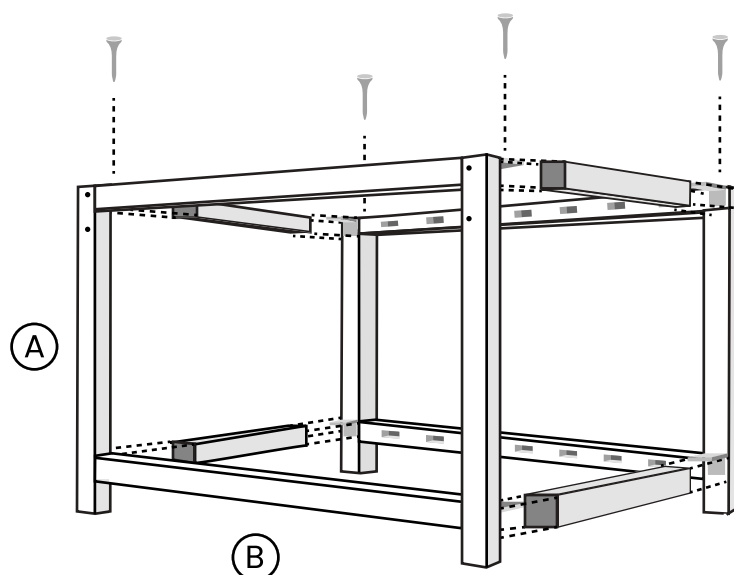
Stand up Post #1 & Post #4 assembly (front half).



(A) Post #4 (B) Post #1 (C) Pan Head Screws and Lock Washers

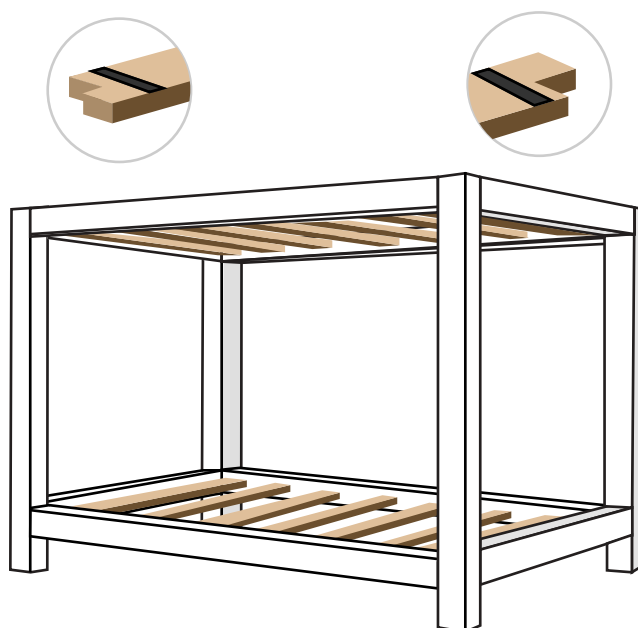
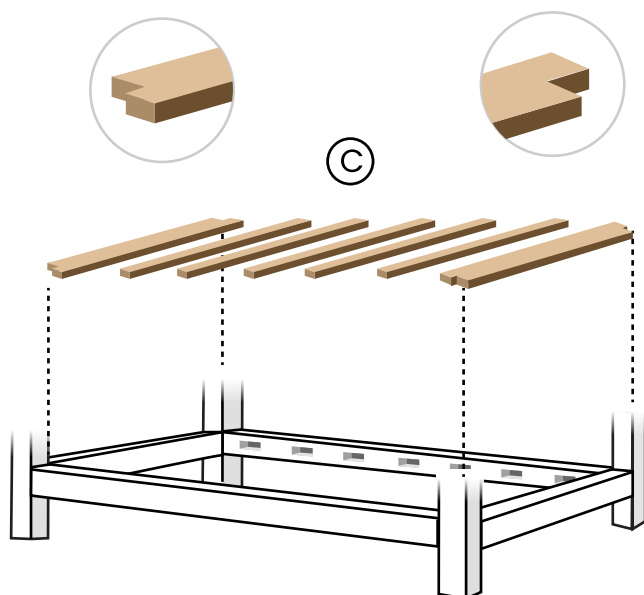
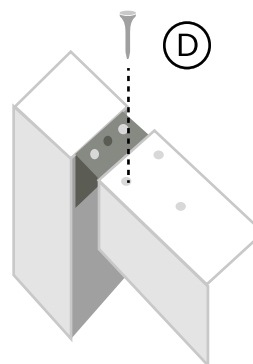
Step 8

With front and back assemblies standing, slide Short Bed Rails with predrilled holes facing the ceiling approximately halfway onto the J and L-Brackets. Take Golf Tee and insert into hole as shown to keep Bed Rails spread apart for installation of wood slats. Golf Tees do not replace a person. Someone needs to hold both halves securely until after **Step 11**.



Step 9

Insert the 2x8" Wood Slats without velcro into the end openings of the bottom platform. Have the notched part towards the end of the bed. Insert the 2x8" Wood Slats with velcro in the end openings of the top platform facing the ceiling. Install 2x4" Wood Slats in the remaining openings between the 2x8" Wood Slats.



(A) Bed Post

(B) Long Bed Rails

(C) Wood Slats

(D) Golf Tee

Step 10

If bed has Pillow Support option, insert pillow support pipes into the 6 cups (which are attached to Post #3 & Post #4 as default) BEFORE completing **Step 12**.

! Note

Both sides are drilled for side rail when end rail/pillow support is ordered, so you can add side rail to the side needed.

Step 11

You will need to remove Golf Tees to do this step.

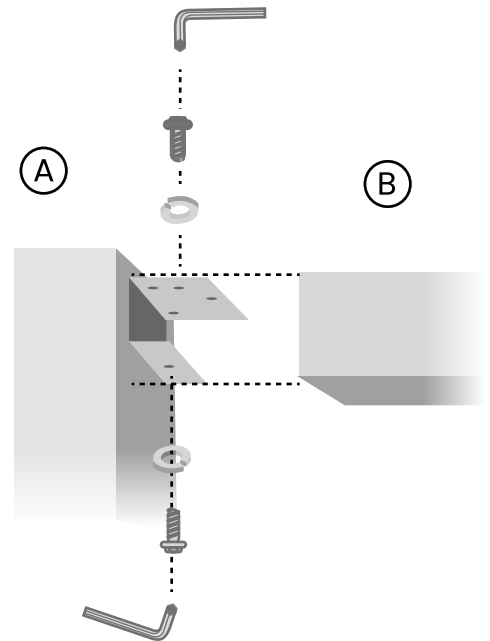
Alternately, push front and back assemblies together until Short Bed Rails are tight against the Posts. Insert Lock Washers and 1/4-20x7/8" Pan Head Screws in Short Bed Rails and loosely tighten.

Loosely insert the Pan Head Screws with lock washer into the hole on the bottom of each top bedrail.

At this point, no Golf Tees should remain on the structure.

Step 12

Pull Bed Rails tight to the Bed Post. Keep pressure on the Bed Rails/Posts and make sure they are square while tightening all the screws. Repeat on all 4 Posts.



(A) Post

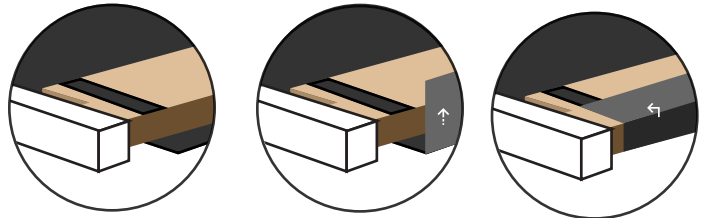
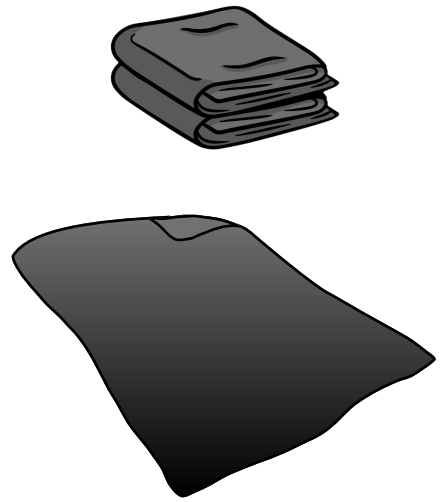
(B) Short Bed Rails

Step 13

Position the fabric beneath the Wood Slats of the top platform. Wrap one end around the first 2x8" Wood Slats so it covers approximately half of the top surface, then press firmly onto the Velcro locations to secure it.

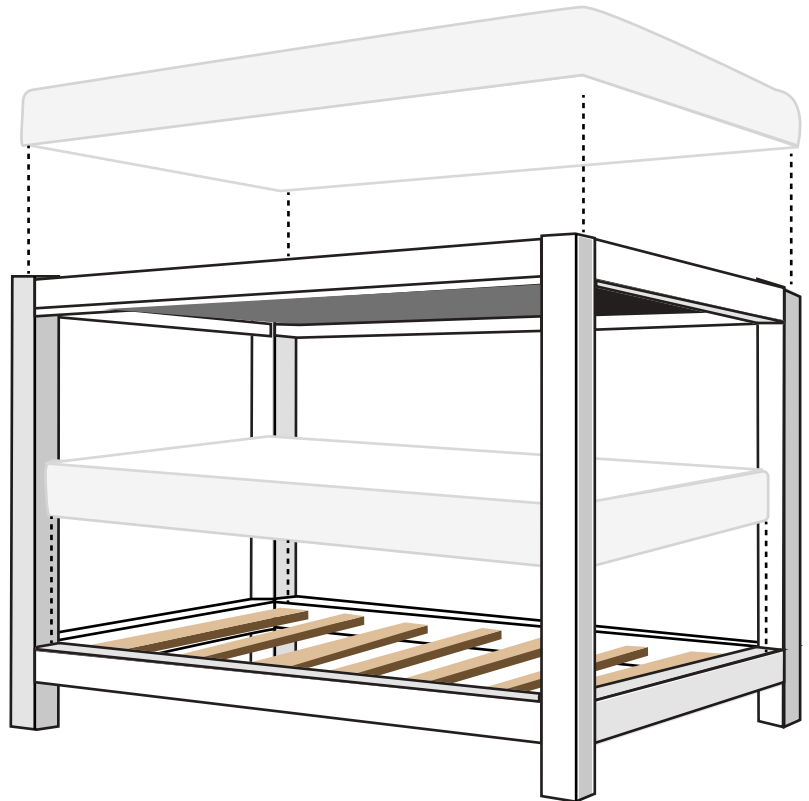
Pull the fabric beneath the Wood Slats, keeping it smooth and tight. Wrap the opposite end around the top of the second 2x8" Wood Slat so it covers approximately half of the top surface, then press firmly onto the Velcro locations to secure it.

Make adjustments as needed.



Step 14

Place Mattress on bed frame.



Assemble Guard Rail

Step 15

Put one post on level floor against something solid like a wall.

Slide top pipe onto casting of first post lining up holes in bottom of pipe with the slots in bottom of castings. Repeat with bottom pipe.

Note

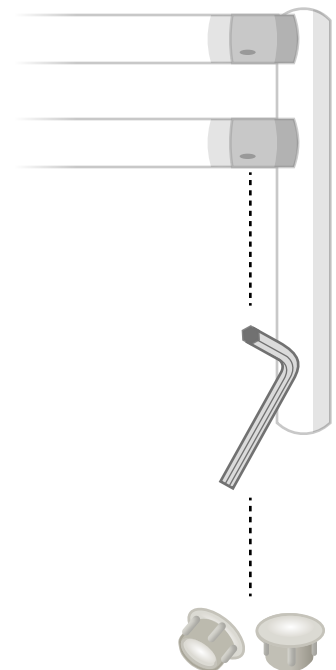
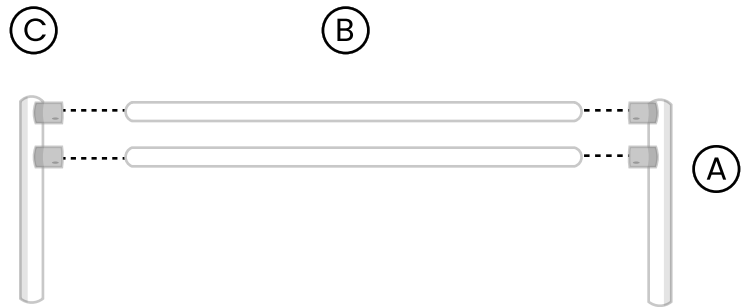
Warning label should be toward the inside of the bed.

Slide 2nd post onto other end of pipes.

Post should be flush with the pipe with no gap.
Use 1/8" Small Allen Wrench to tighten 4 internal set screws.

Install 4 plastic plugs into the 1/2" diameter holes.

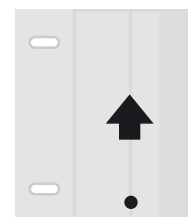
Now it's time to connect to the bed frame.



Step 16

Assemble Side Mount Brackets on front Post #1 & Post #4 with the 2 set screws located towards the top of the bracket.

The arrow on the back should be pointing up as shown.



(A) Guard Rail Post

(B) Guard Rail Pipe

(C) Castings

Align the two long slots of the Side Mount Brackets with the rivnuts in the bed posts. Insert Lock Washers and 1/4-20x1-1/4" Pan Head Screws and loosely tighten with 5/32" Large Allen Wrench.

! Note

Install all guard rail brackets you've ordered.

Step 17

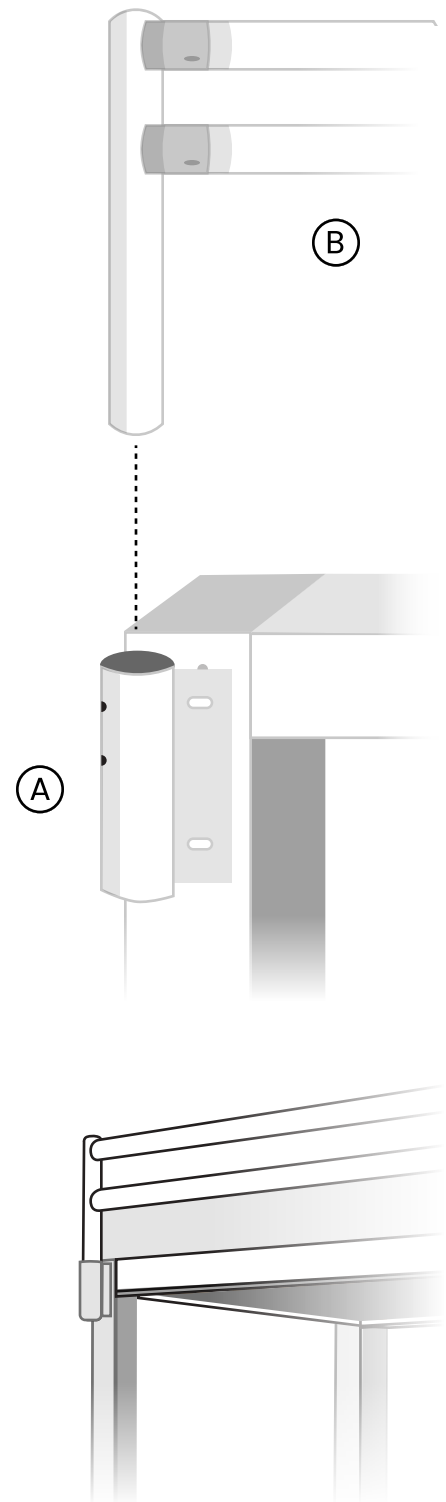
First, back out the two set screws a turn or two in Side Mount Brackets.

Carefully and evenly slide Guard Rail(s) into Side Mount Brackets at the same time until top of the bottom pipe is level with top of Mattress. The top of the Guard Rail(s) must be no less than 5-1/2" above the top of the mattress. Tighten set screws on each Side Mount Bracket with the 1/8" Small Allen Wrench to hold guard rail height.

Step 18

Tighten all of the Side Mount Brackets to the Bed Posts.

Tighten set screws on pillow support cups with Small Allen Wrench, if bed has pillow supports.

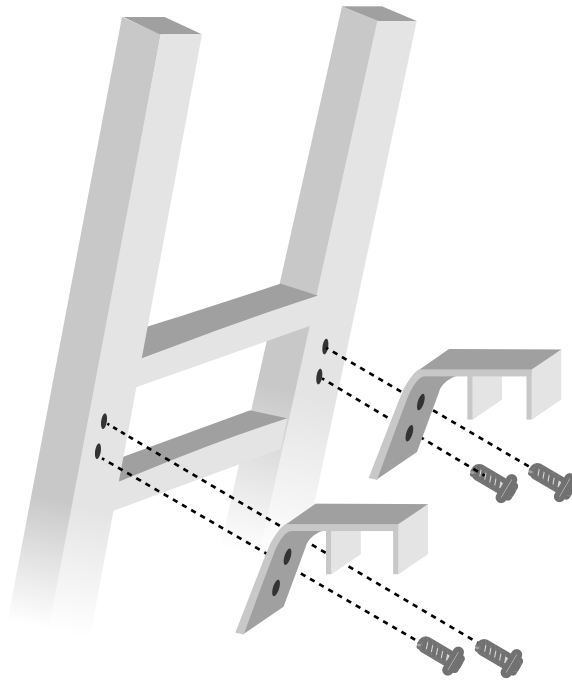


(A) Side Mount

(B) Guard Rail

Step 19

Mount ladder brackets onto ladder with prongs facing down. Insert Lock Washers and 1/4-20x7/8" pan head screws and tighten with 5/32" Large Allen Wrench.

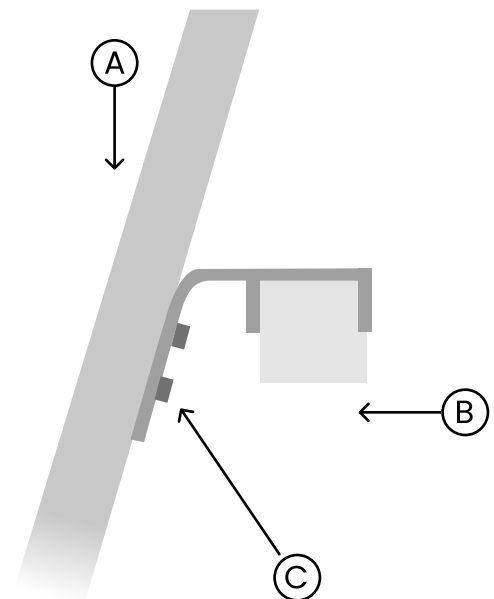


Step 20

Hook ladder brackets over the Bed Rail in desired location.

Note

Ladder is designed to be placed on any 4 sides of the bed - including the front with side rail.



(A) Ladder

(B) Bed Rail

(C) Pan Head Screws and Lock Washers



WARNING

To prevent serious or fatal injuries from entrapment or falls:

- Never allow a child under 6 years on upper bunk(s).
- Use only a mattress that is _____ inches long and _____ inches wide on upper bunk(s).
- Ensure thickness of mattress and foundation combined does not exceed _____ inches and that mattress surface is at least 5 inches below upper edge of guardrails.



WARNING

To prevent serious or fatal injuries from entrapment or falls:

- Do not allow children under 6 years of age to use the upper bunk(s).
- Use guardrails on both sides of the upper bunk(s).
- Prohibit horseplay on or under beds.
- Prohibit more than one person on upper bunk(s)
- Use ladder for entering or leaving upper bunk(s)