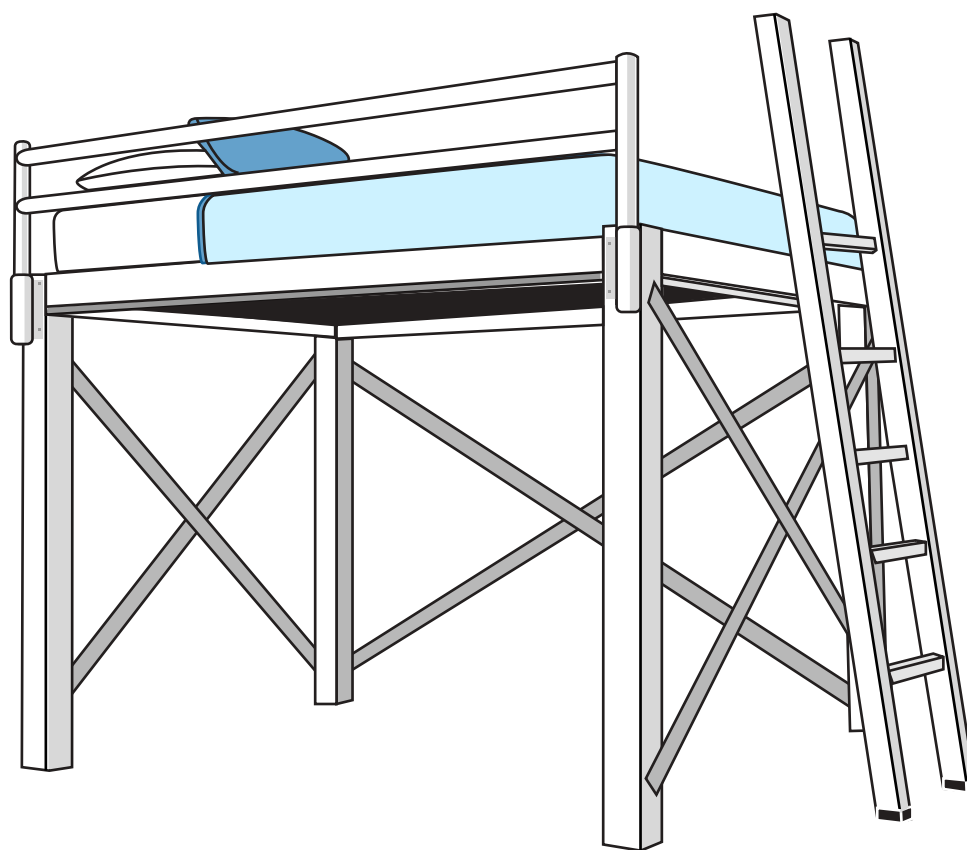




FRANCIS
LOFTS & BUNKS

Put it Together – LOFT



! CAUTION

Pieces are heavy. Do not attempt to stand up or balance pieces without support.

We recommend a minimum of **2 people** for safe assembly. A third will make it easier.

Be careful when handling and moving so you do not damage or scratch any pieces.

Do not lay out or assemble on an abrasive floor surface.

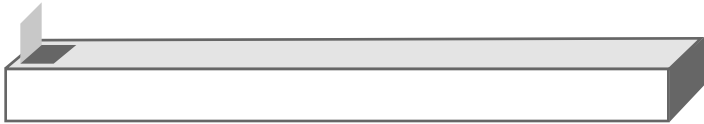
Note: We recommend the use of Guard Rails on all sides of the top bed platform for anyone under the age of 13.

Pieces



Long Bed Rail x2

(76" CA King, 72" King/Queen/Full XL/Twin XL, 67" Full/Twin)



Bed Post x4



Short Bed Rail x2



2x8" Wood Slat With Velcro x2



2x4" Wood Slat
(Ca King/King/Queen/Full XL/Twin XL) x5
(Full/Twin) x4



Short X-Brace x2



Long X-Brace x1



Fabric x1



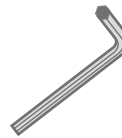
Golf Tee x4



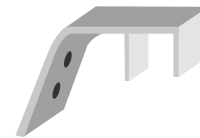
Lock Washer x41



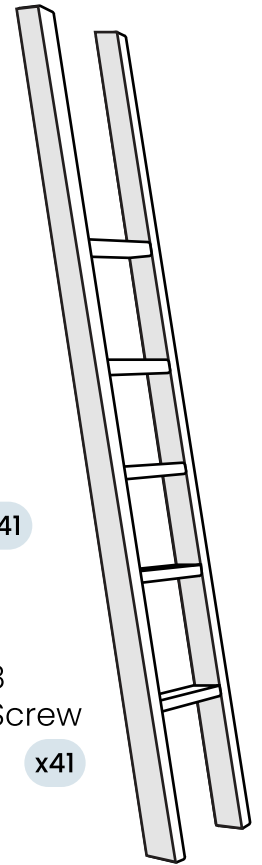
1/4-20 x 7/8
Pan Head Screw x41



5/32" Large
Allen Wrench x1



Ladder Brackets x2



Ladder x1

GUARD RAIL PIECES



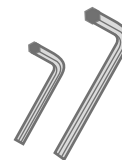
1/4-20 x 1-1/4 Pan
Head Screw x4



Plastic
Plug x4



Side Mount
Bracket x2



1/8" Small
Allen Wrench x1

5/32" Large
Allen Wrench x1



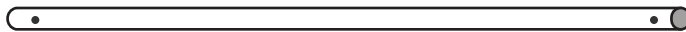
Guard Rail
Post x2



Lock
Washer x4



Silver Set
Screw x2



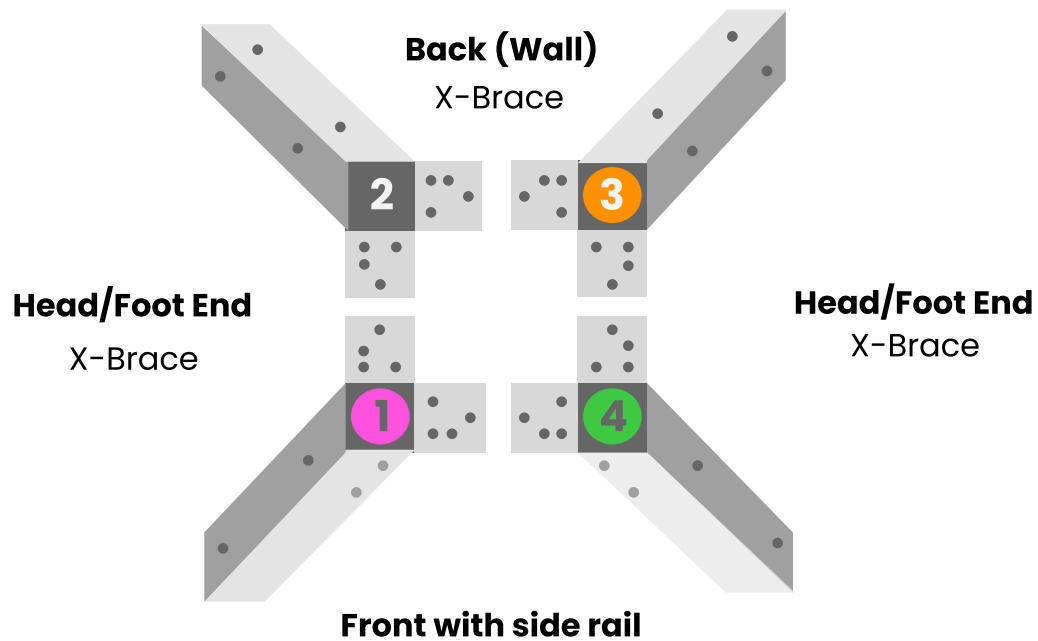
Guard Rail Pipe x2



Scan the QR code to watch a short assembly video on YouTube.

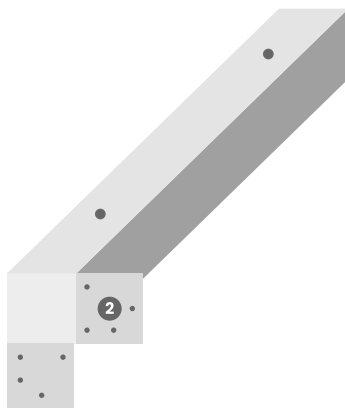
Top View of Posts

Your Posts should be aligned this way.

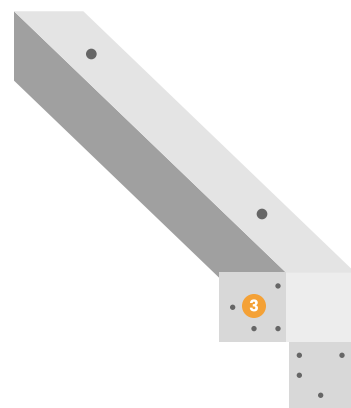


Step 1

Lay back Post #2 & Post #3 on floor with L-brackets facing down and toward each other.



(A)



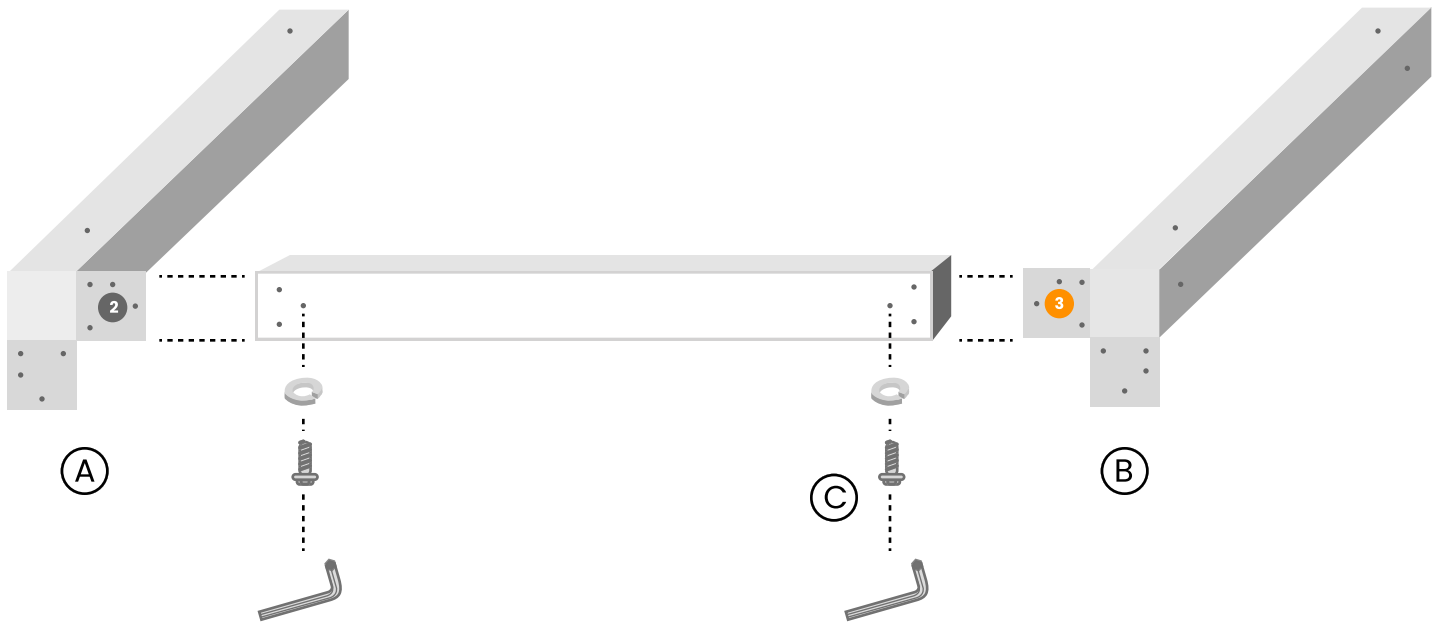
(B)

(A) Post #2

(B) Post #3

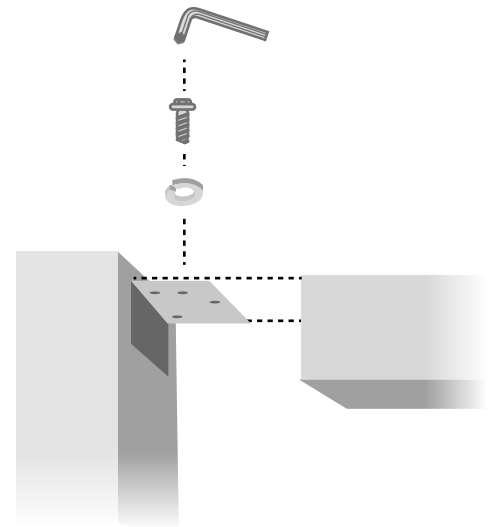
Step 2

Slide Long Bed Rail with notched openings onto the silver L-brackets ensuring that the L-brackets are concealed inside the Bed Rails with notched openings facing the floor and pre-drilled holes facing the top of Posts.



Step 3

Insert Lock Washers and 1/4 - 20x7/8" Pan Head Screws into top of bed rail(s) and loosely tighten with 5/32" Large Allen Wrench.



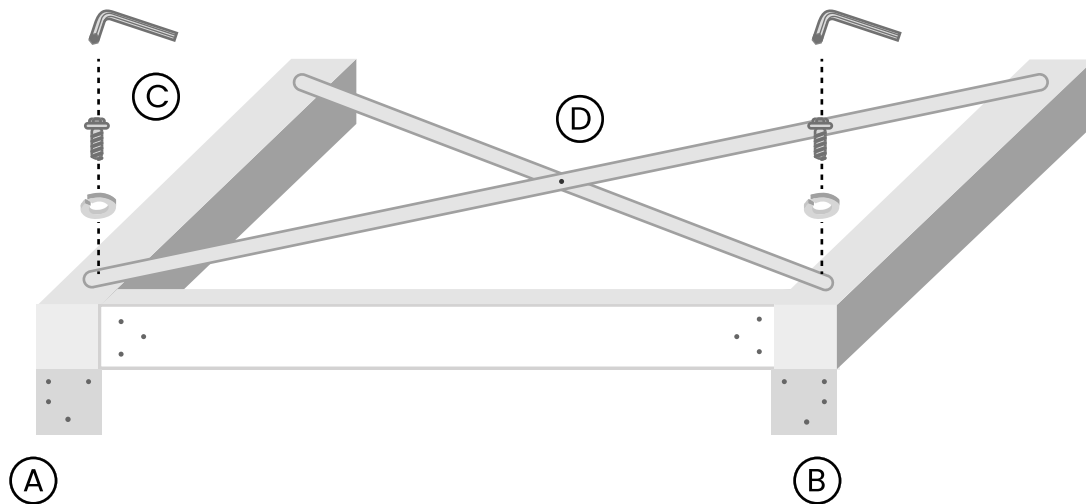
(A) Post #2

(B) Post #3

(C) Pan Head Screws and Split Washers

Step 4

Pull ends of Long X-Brace apart to form an "X" and align the four slots with the rivnuts on Bed Posts. Insert Lock Washers and 1/4-20x7/8" Pan Head Screws and loosely tighten.

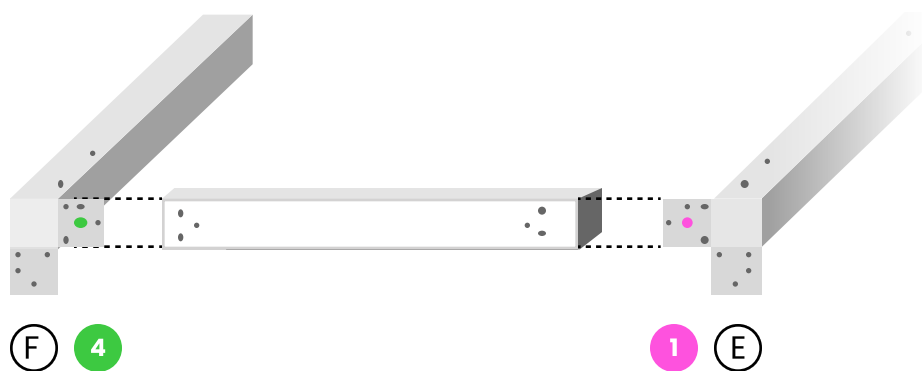


Step 5

Stand up Post #2 & Post #3 assembly (back half). DO NOT TIGHTEN SCREWS.

Step 6

Lay front Bed Posts (#1 & #4) on floor with L-brackets facing down and towards each other.



- | | | |
|------------------|-------------|--------------------------------------|
| (A) Post #2 | (B) Post #3 | (C) Pan Head Screws and Lock Washers |
| (D) Long X-Brace | (E) Post #1 | (F) Post #4 |

Step 7

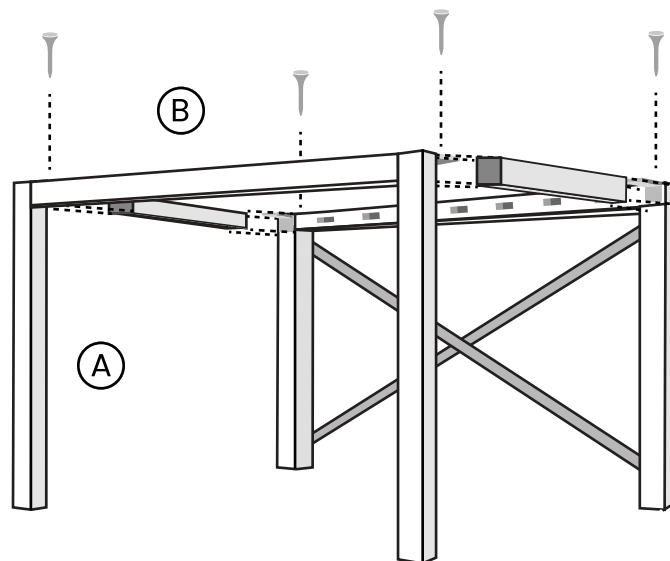
Repeat **Steps 2 & 3**.

! Note

This side doesn't receive an X-Brace.

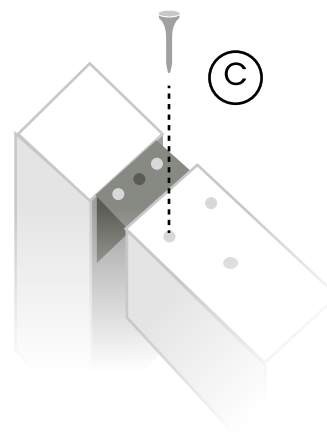
Step 8

Stand up Post #1 & Post #4 assembly (front half).



Step 9

With front and back assemblies standing, slide Short Bed Rails with predrilled holes facing the ceiling approximately halfway onto L-brackets. Take Golf Tee and insert into hole as shown to keep Bed Rails spread apart for installation of wood slats. Golf Tees do not replace a person. Someone needs to hold both halves securely until after **Step 11**.



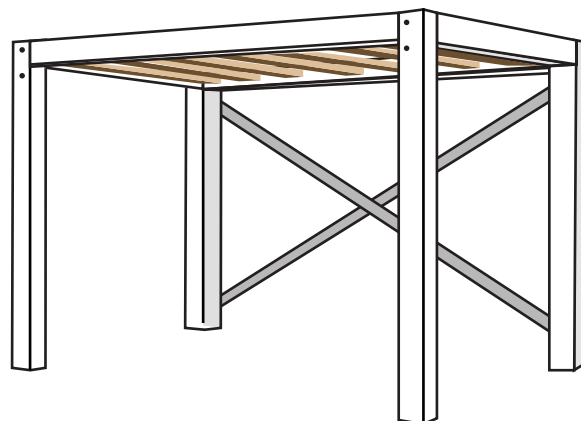
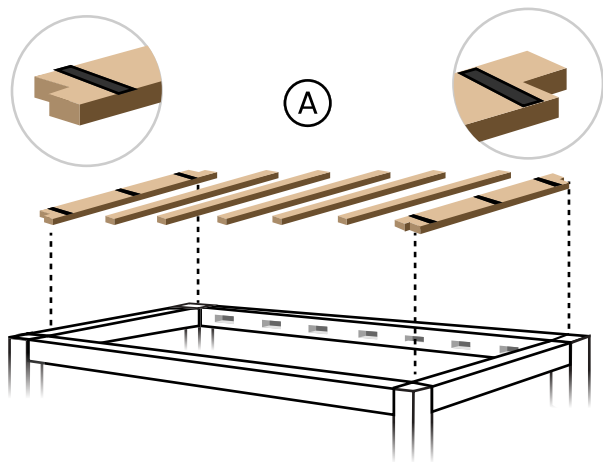
(A) Bed Post

(B) Long Bed Rails

(C) Golf Tees

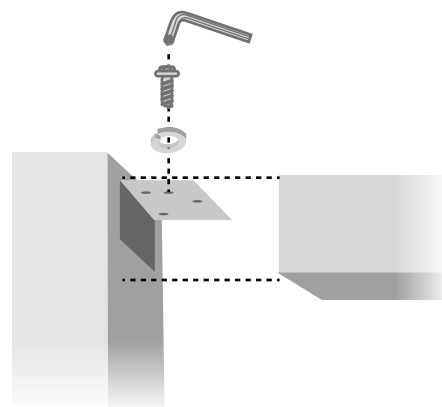
Step 10

Insert notched 2x8" Wood Slats into the end openings of the platform with velcro facing the ceiling. Have the notched part towards the end of the bed. Install 2x4" Wood Slats in the remaining openings between the 2x8" Wood Slats.



Step 11

Remove Golf Tees and alternately push front and back assemblies together until Short Bed Rails are tight against the posts. Insert Lock Washers and 1/4-20x7/8" Pan Head Screws in short bed rails and loosely tighten.

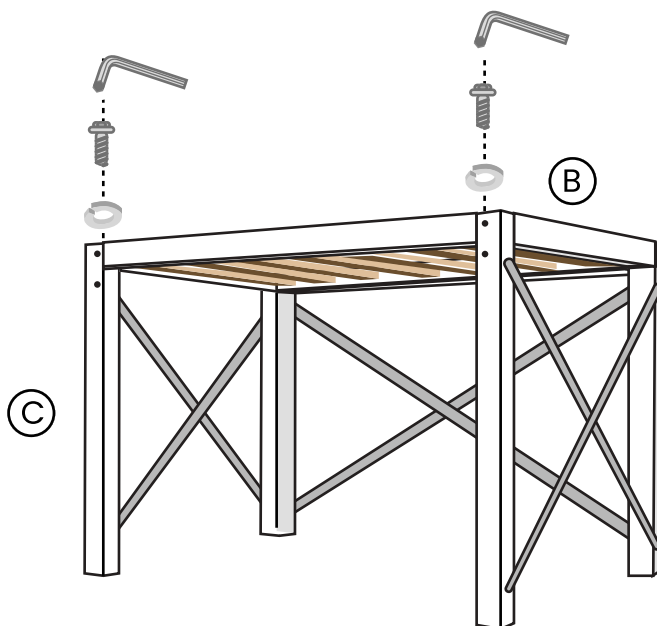


Step 12

Repeat **Step 4** with short X-Braces on each side of loft.

Step 13

Pull Bed Rails tight to the bed post. Make sure square and then tighten ALL the screws including x-braces. Repeat on all 4 posts.



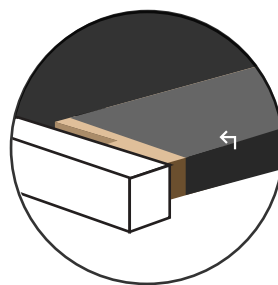
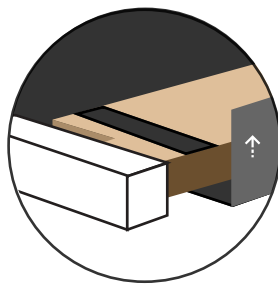
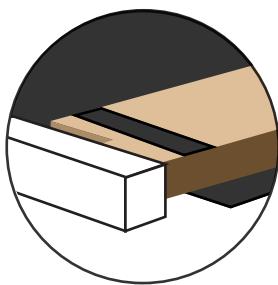
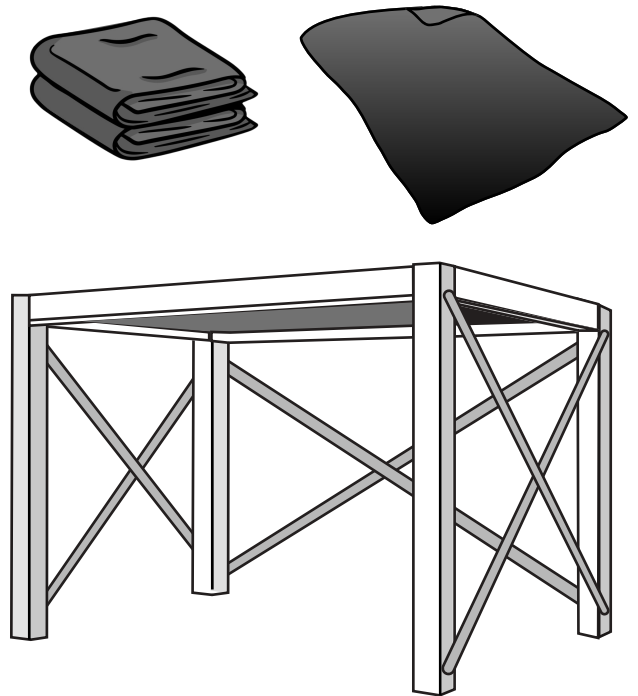
(A) Wood Slats (B) Short Bed Rails (C) Post

Step 14

Position the fabric beneath the wood slats of the top platform. Wrap one end around the first 2x8" Wood Slat so it covers the full top surface, then press firmly onto the Velcro locations to secure it.

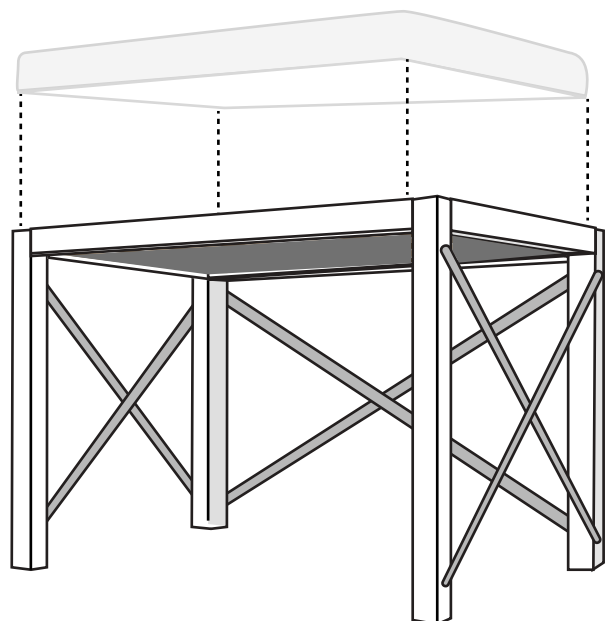
Pull the fabric beneath the Wood Slats, keeping it smooth and tight. Wrap the opposite end around the top of the second 2x8" Wood Slat so it covers the full top surface, then press firmly onto the Velcro locations to secure it.

Make adjustments as needed.



Step 15

Place Mattress on bed frame.



Assemble Guard Rail

Step 16

Put one post on level floor against something solid like a wall.

Slide top pipe onto casting of first post lining up holes in bottom of pipe with the slots in bottom of castings. Repeat with bottom pipe.

Note

Warning label should be toward the inside of the bed.

Slide 2nd post onto other end of pipes.

Post should be flush with the pipe with no gap.
Use 1/8" Small Allen Wrench to tighten 4 internal set screws. Repeat tightening set screws on Post #1.

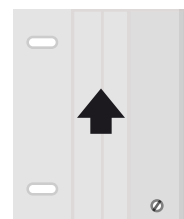
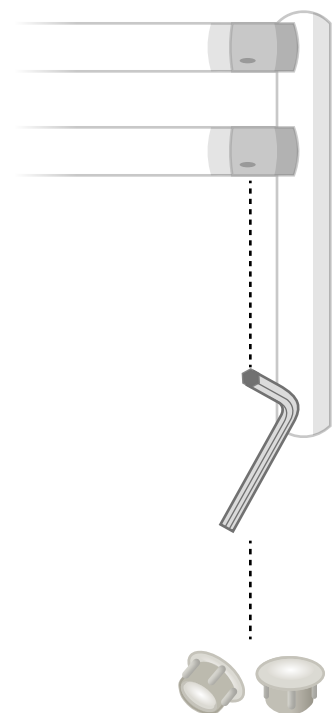
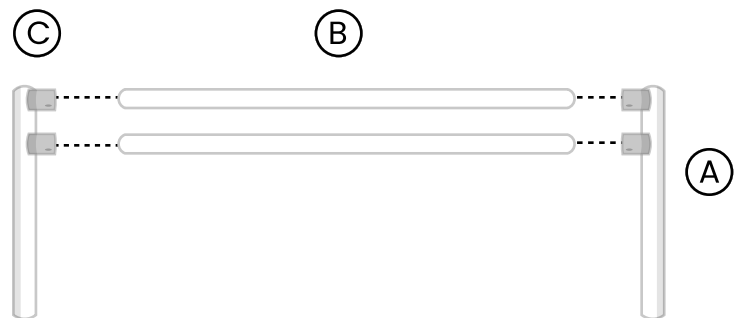
Install 4 plastic plugs into the 1/2" diameter holes.

Now it's time to connect to the bed frame.

Step 17

Assemble Side Mount Brackets on front Post #1 & Post #4 with the 2 set screws located towards the top of the bracket.

The arrow on the back should be pointing up as shown.



(A) Guard Rail Post

(B) Guard Rail Pipe

(C) Casting

Align the two long slots of the Side Mounts Brackets with the rivnuts in the bed posts. Insert Lock Washers and 1/4-20x1-1/4" Pan Head Screws and loosely tighten with 5/32" Large Allen Wrench.

Note

Install all guard rail brackets you've ordered.

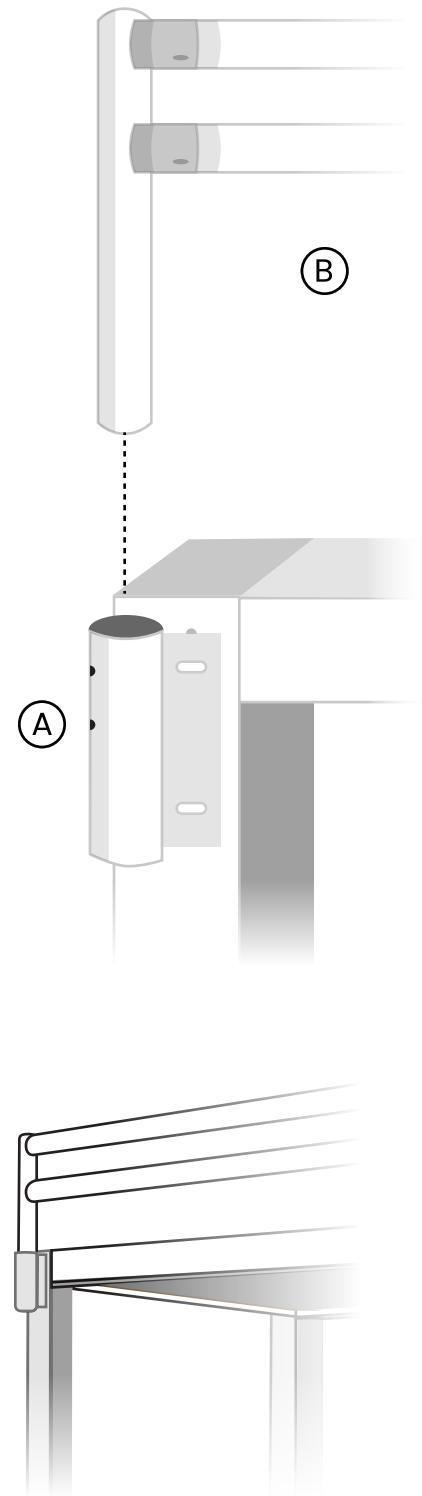
Step 18

First, back out the two set screws a turn or two in Side Mount Brackets.

Carefully and evenly slide Guard Rail(s) into Side Mount Brackets at the same time until top of the bottom pipe is level with top of Mattress. The top of the Guard Rail(s) must be no less than 5-1/2" above the top of the mattress. Tighten set screws on each Side Mount Bracket with the 1/8" Small Allen Wrench to hold guard rail height.

Step 19

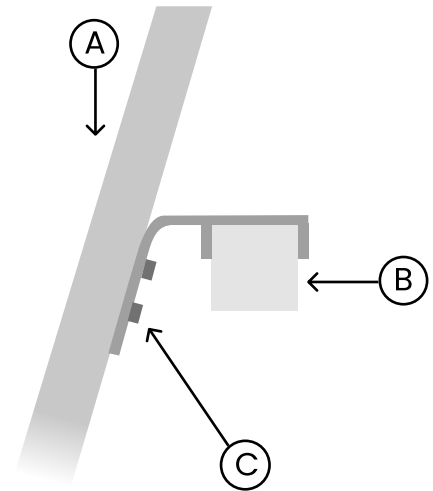
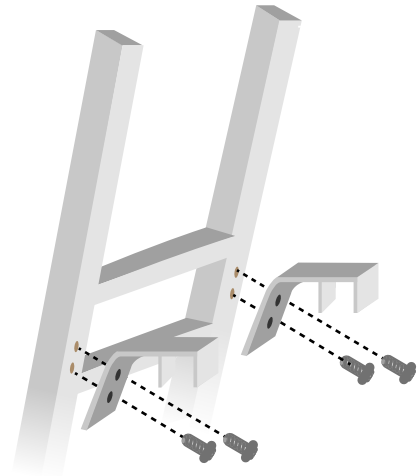
Tighten all of the Side Mount Brackets to the bed posts.



(A) Side Mount Brackets (B) Guard Rail

Step 20

Mount ladder brackets onto ladder with prongs facing down. Insert Lock Washers and 1/4-20x7/8" Pan Head Screws and tighten with 5/32" Large Allen Wrench.

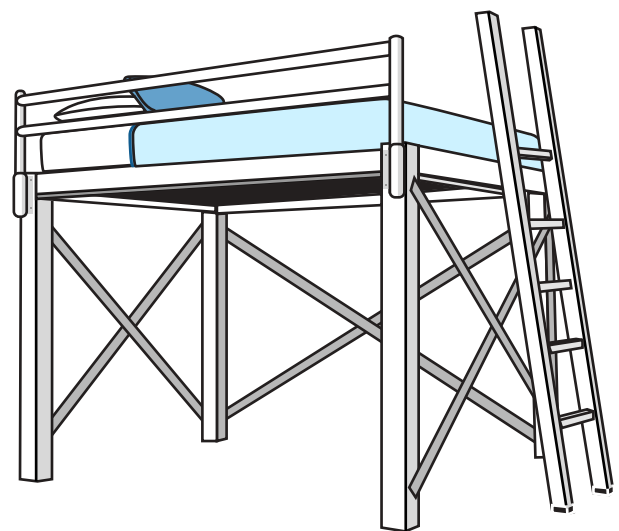


Step 21

Hook ladder brackets over the bed rail in desired location.

Note

Ladder is designed to be placed anywhere around the bed - including the front with side rail.



(A) Ladder

(B) Bed Rail

(C) Pan Head Screws and Lock Washer



WARNING

To prevent serious or fatal injuries from entrapment or falls:

- Never allow a child under 6 years on upper bunk(s).
- Use only a mattress that is _____ inches long and _____ inches wide on upper bunk(s).
- Ensure thickness of mattress and foundation combined does not exceed _____ inches and that mattress surface is at least 5 inches below upper edge of guardrails.



WARNING

To prevent serious or fatal injuries from entrapment or falls:

- Do not allow children under 6 years of age to use the upper bunk(s).
- Use guardrails on both sides of the upper bunk(s).
- Prohibit horseplay on or under beds.
- Prohibit more than one person on upper bunk(s)
- Use ladder for entering or leaving upper bunk(s)