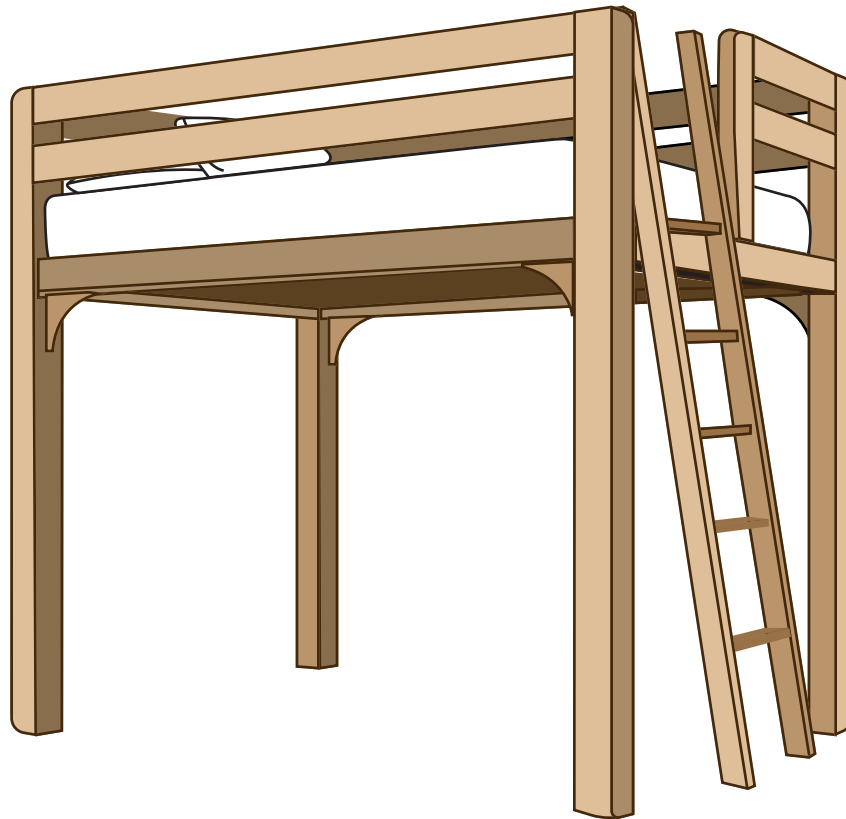




FRANCIS
LOFTS & BUNKS

Put it Together – LOFT



! CAUTION

Pieces are heavy. Do not attempt to stand up or balance pieces without support.

We recommend a minimum of **2 people** for safe assembly.
A third will make it easier. Be careful when handling and moving so you do not damage or scratch any pieces.

Do not lay out or assemble on an abrasive floor surface.

Pieces



Legs x4



Gussets x8



Long Bedrail x2



Short Bedrail x2

Note: Not all models present  hole



Slats x12 Twin/Full x14 Cali King
x13 Twin XL/Full XL/Queen/King



Slat Support Beam x0 Twin/Twin XL
x1 Full/Full XL/Queen x2 King/Cali King



Guardrail x2



Long Guardrail x4



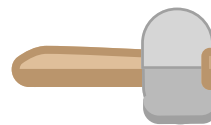
Short Guardrail x2



Mid Post x1



Depth Gauge x1



Rubber Mallet x1



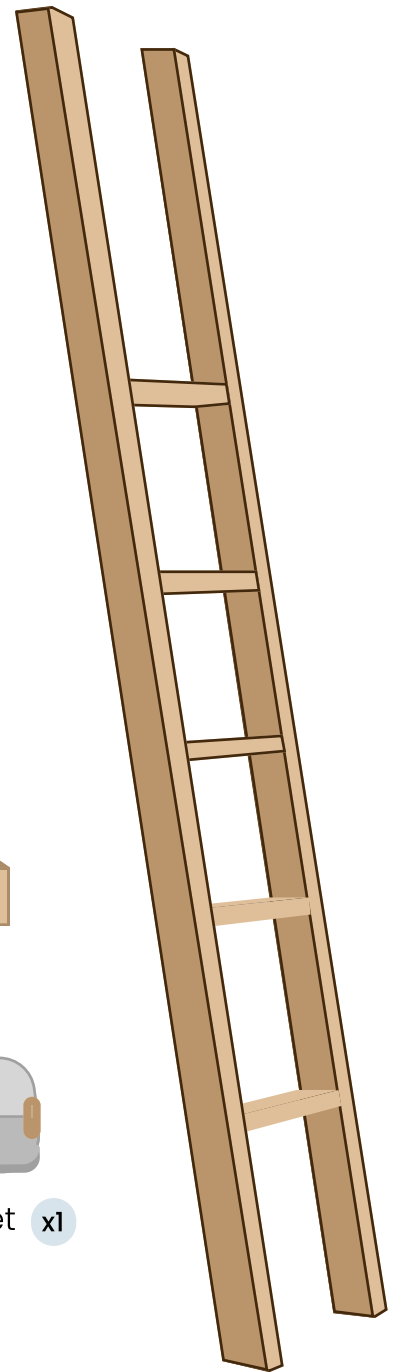
Threaded Studs x9



Lag Screws x16



Shoulder Screws x33



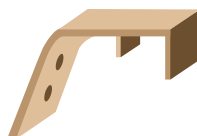
Ladder x1



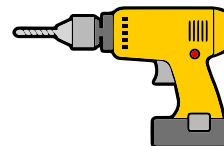
"T" Wrench x1



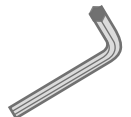
Gear Nuts x9



Ladder Mounts x2



Drill Kit x1



5/32 Allen Wrench x1

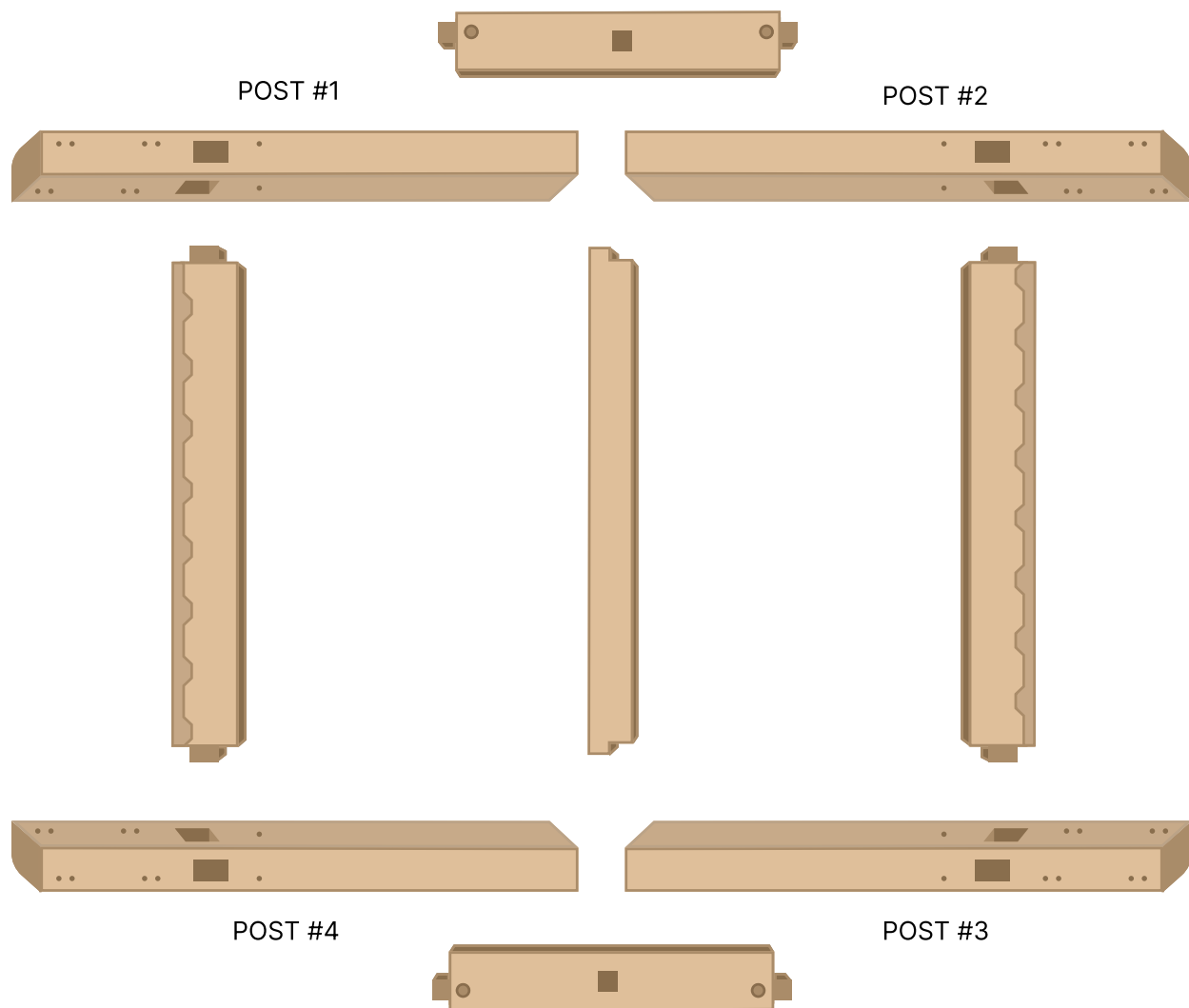
Step 1

Lay out the bed pieces as shown in the room you wish the bed to be in.
The slot pockets of the Long Bedrails will face the center of bed once assembled.
The holes on the Short Bedrail will face center of bed once assembled.
See orange insert for your bed post locations.

Note

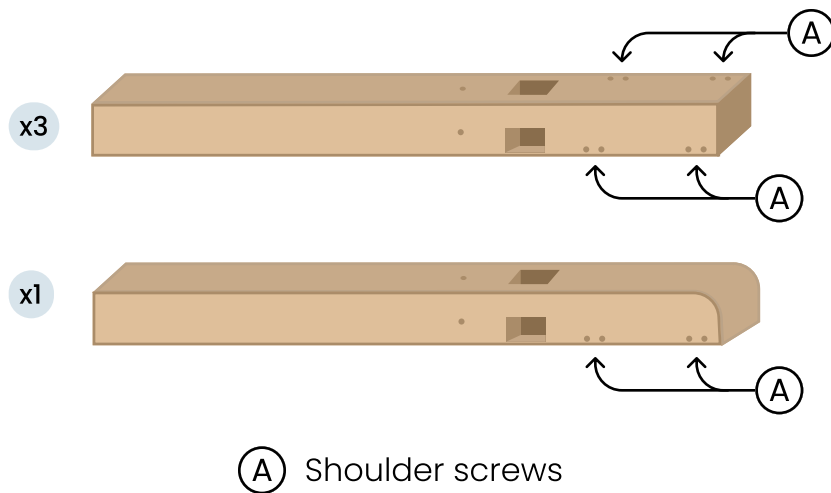
Twin/Twin XL will have no square pocket due to no center slat support. Full/Full XL/Queen will have 1. King/CA King will have 2.

The Guardrails, Mid Post, slats, Gussets, & Ladder can be set aside for now.



Step 2

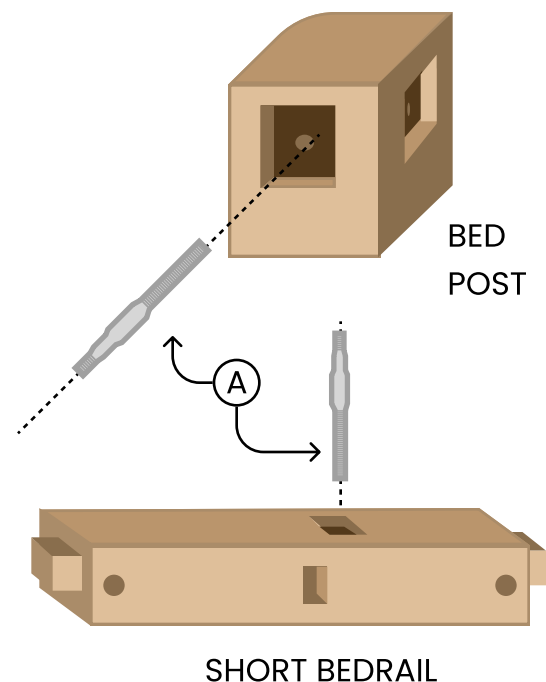
Using a screw driver or drill drive a shoulder screw into each of the pre-drilled holes on the four Bed Post.



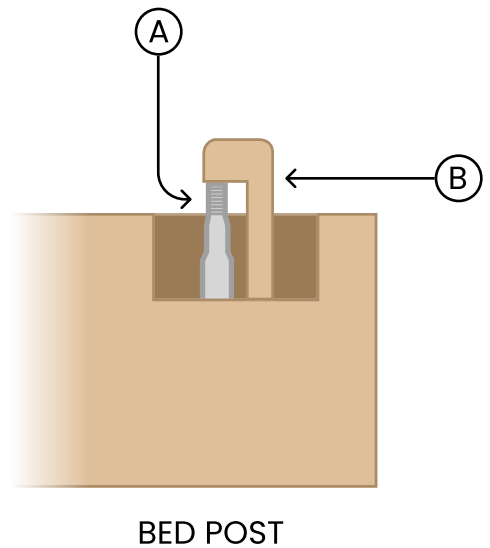
There will be a total of 32 shoulder screws. (4 done later on Mid Post)

Step 3

Turn the Threaded Stud counter clockwise into threaded inserts within the square pockets, as the screws are left handed screws. Located in Bed Post and one in Short Bedrail for mid post.



Use the provided Depth Gauge to set the correct depth for each Threaded Stud. There will be 9 total.



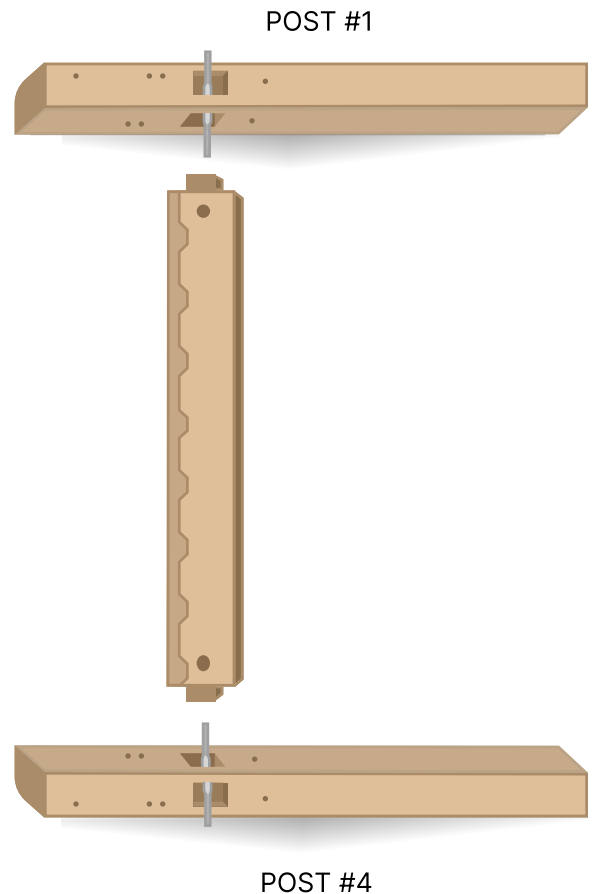
(A) Threaded Studs

(B) Depth Gauge

Step 4

Position two Bed Post on their sides with two Long Bedrails between them. The Threaded Studs will be facing each other with the second one pointing up.

Slide the Long Bedrail (with the slat pockets facing up) over the threaded insert and into the square pocket.



Step 5

Gear Nut Installation

Insert the end of the 5mm "T" Wrench into the mating receptical on the side of the Gear Nut.

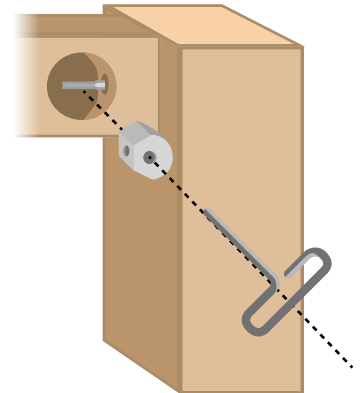
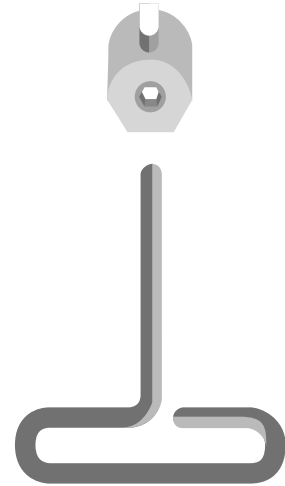
Slide the Gear Nut into the 1" deep hole on the inside of the rail making sure the slot in the Gear Nut slides over the threaded stud. Turn clockwise for the nut to engage.

Just start the threads for now do not tighten.

Repeat **Step 4 + 5** for the second side using Post #2 and #3.

Note

If threads do not engage check to make sure the Gear Nut is sliding over the threaded rod.

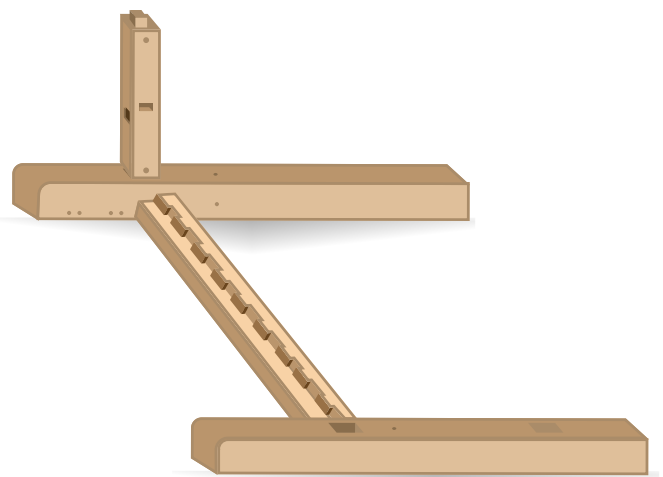


Step 6

Place one Short Bedrail over the threaded insert into the square pocket of one of the Bed Posts.

Make sure the square pocket(s) in Short Bedrails are facing the center of the bed. Insert the Gear Nut & loosely fit as in **Step 5**. With help of second person, stand both halves and connect with the one short bedrail.

Insert Gear Nut & loosely fit as in **Step 5**.



Step 7

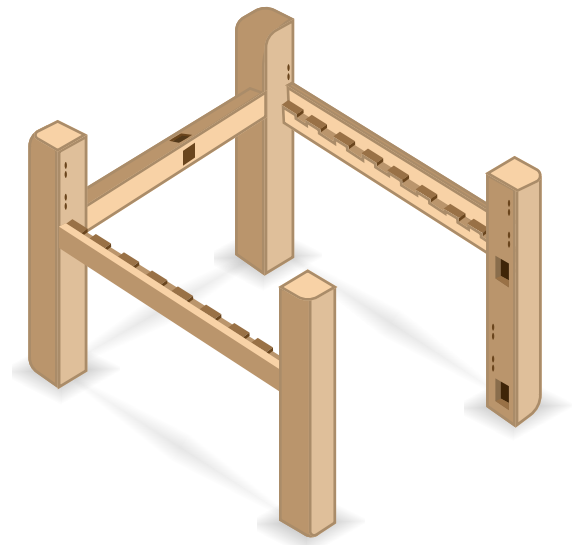
At this point you should have a "U" shaped bed.

With the help of a second person, place the Slat Support Beam(s) of the top bunk into the pocket(s) on the short bedrail with the notch toward the floor.

Insert the Short Bedrail on the opposite side on the Threaded Studs Beam(s) into the square pocket(s).

Insert the Gear Nuts in the remaining locations.

You may need rubber mallet to help tap legs in place.

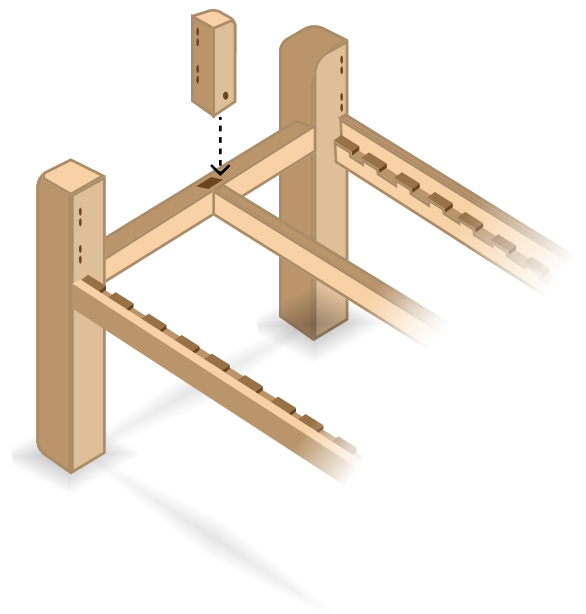


Step 8

Locate your Mid Post.

Drive shoulder screws into pre drilled holes as did in **Step 2**.

Now slide the Mid Post over the threaded bolt with drilled 1" hole facing center of bed and install the Gear Nut. Start but do not tighten yet.



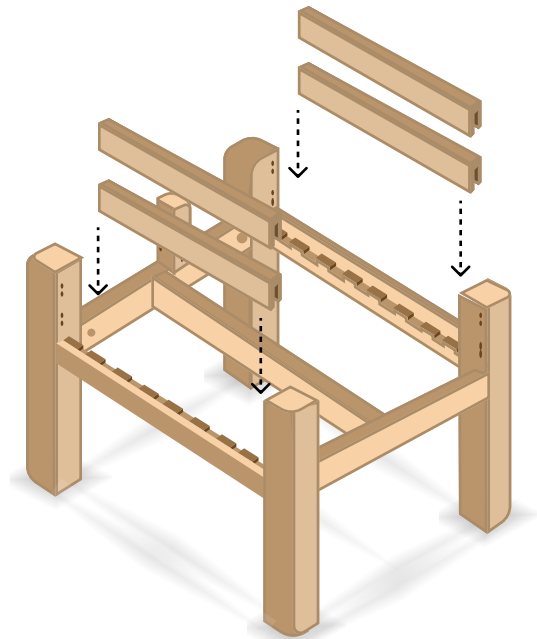
Step 9

Locate the eight Guardrails. Fit the Guardrails between two posts, just above the lower set of shoulder screws.

Using the Rubber Mallet tap the Guardrails down over the shoulder screws alternating ends.

Repeat this process with all remaining Guardrails.

Once they are all in place ensure the bed is square and then tighten up Gear Nuts.

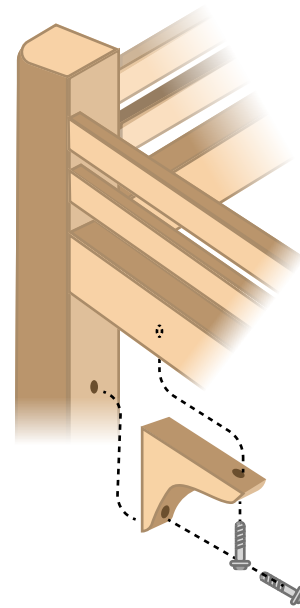


Step 10

Locate the eight corner Gussets and 16 lag screws.

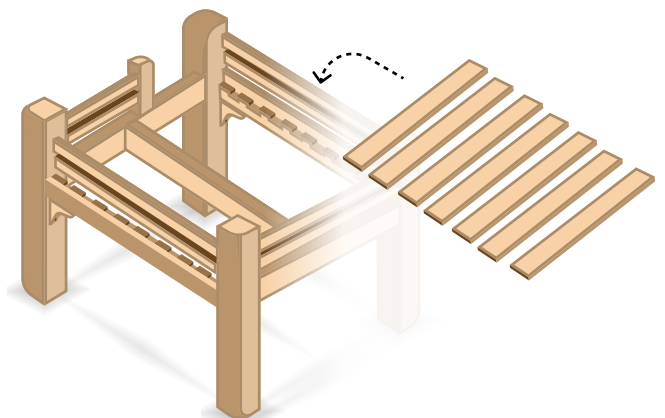
A Gusset will be placed at each corner where the Bedrails meet a Bed Post.

They are mounted by inserting the lag screws through the Gussets, then tightening them into the pre-drilled holes.



Step 11

Install the Bed Slats across the bed so they rest in the Long Bedrail pockets.



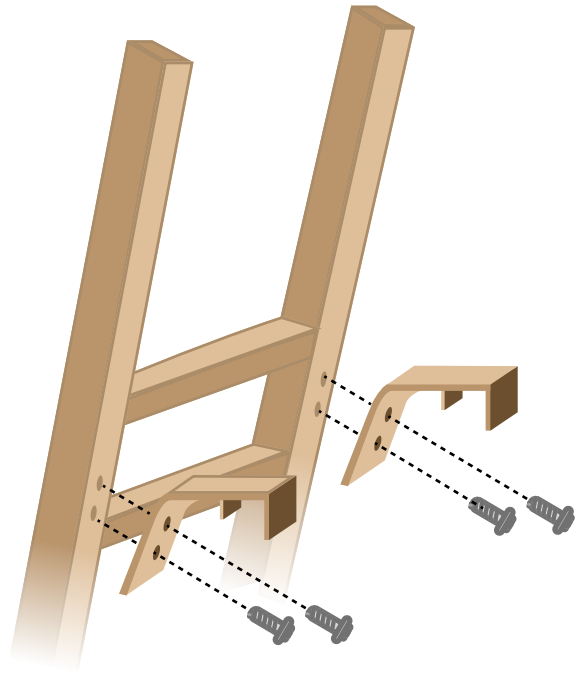
Step 12

Ladder Assembly

Attach the two ladder mounts to the wood ladder with the supplied screws.

Place the screws through the slots in the metal mounts, then hand screw them into the embedded nuts on the back of the ladder.

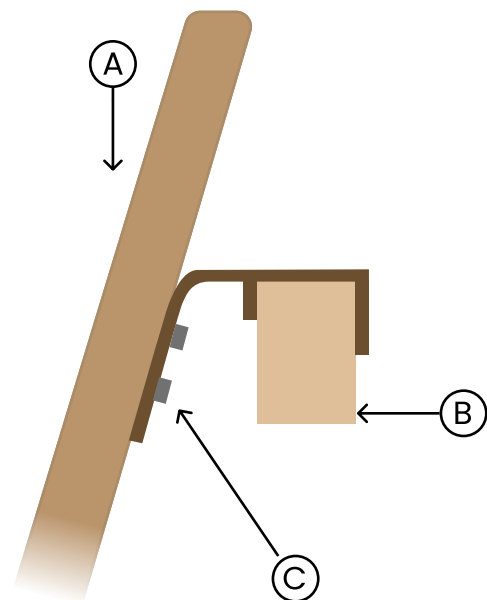
Leave the screws loose enough so the mount can be adjusted.



Place the ladder into the opening with the mounts over the bed rail.

Adjust the ladder so it is flat on the floor and the mounts are properly placed over the bed rail.

Finish tightening the mount screws.



(A) Ladder

(B) Bed Rail

(C) Mounting Screws



WARNING

To prevent serious or fatal injuries from entrapment or falls:

- Never allow a child under 6 years on upper bunk(s).
- Use only a mattress that is _____ inches long and _____ inches wide on upper bunk(s).
- Ensure thickness of mattress and foundation combined does not exceed _____ inches and that mattress surface is at least 5 inches below upper edge of guardrails.



WARNING

To prevent serious or fatal injuries from entrapment or falls:

- Do not allow children under 6 years of age to use the upper bunk(s).
- Use guardrails on both sides of the upper bunk(s).
- Prohibit horseplay on or under beds.
- Prohibit more than one person on upper bunk(s)
- Use ladder for entering or leaving upper bunk(s)